

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Minutes of the Parish Council monthly Ordinary Meeting held at 7.00pm on Monday, 27th June 2022 at The Pavilion, Back Lane, Newton Poppleford.

Present: Cllrs. Burhop (Chair), Carpenter (Vice Chair), Dalton, Hughes, Lipczynski, Morgan, Tillotson, Tribble (from 7.15pm) and Walker
Cllr. Jess Bailey (DCC)
Clerk, Jacqui Baldwin
1 member of the public

The Chair welcomed all Councillors and members of the public to the Council's June Ordinary meeting and outlined the fire evacuation procedure.

Public Forum

- a) Neighbourhood Policing report
No representation from the Neighbourhood Policing team but crime statistics for April had been circulated prior to the meeting. Clerk confirmed that a police representative will be present at the July meeting.
- b) County Councillor report: Cllr. Jessica Bailey
Cllr. Bailey provided a verbal report to the meeting which has since been published on the parish website. The content of a letter dated 23rd June (circulated prior to the meeting) received from DCC in response to the submission of Beverley Raw's road safety petition was discussed. Cllr. Bailey expressed disappointment that there was no suggestion that lighting levels on the pelican crossing would be improved despite the comments of the coroner. A full report on pedestrian crossings in the village will be published on the DCC website on 15 July and delivered to the East Devon HATOC meeting on 22nd July. In addition, the letter implies that the introduction of additional pavements would be funded from future developer contributions rather than being implemented when the A3052 is resurfaced as previously indicated by the Highways Safety Officer – another delay for the community. A decision on the 20mph scheme will be delivered at the DCC cabinet meeting on 13th July. Cllr. Bailey also spoke about poor ambulance response times in the region and issues with discharging patients from hospital causing a shortage of available hospital beds. Chair thanked Cllr. Bailey for her attendance and continuing efforts on behalf of the parish.
- c) District Councillor report: Cllr. Val Ranger
Cllr. Ranger sent her apologies to the meeting. A copy of her report had been circulated prior to the meeting and has been published on-line.
- d) Report from Ted Swan, Parish Footpath Warden
Mr Swan sent his apologies to the meeting.
- e) Allotment Managers report: Cllr. Tillotson
Cllr. Tillotson gave a verbal report in which she thanked the Parish Council for the provision of a new mower and looked forward to the completion of the installation of the new ECO toilet. Two pilot workshops funded by the Norman Family Trust are to be held in the Community Garden during July. 'Positive Pebbles' is a programme aimed at supporting women's mental health and, if successful, will be publicised more widely. Chair thanked Cllr. Tillotson and the Allotment Management team for their hard work.

With no questions or representations from residents/parishioners the Chair closed the Public Forum at 7.25pm.

Ref		Action
22/014	<p>To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))</p>	
	<p>Apologies received from Cllrs. Bilenkjy and Chapman were accepted and approved.</p>	
22/015	<p>Declarations of interest from members / Dispensations afforded</p>	
	<p>(this does not preclude the duty to declare further interests during the meeting as applicable)</p>	
	<p>All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.</p> <p>Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.</p> <p>Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>	
22/016	<p>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960</p> <p>None identified</p>	
22/017	<p>To consider and, if thought fit, approve the Minutes of the Annual Parish Meeting of the Council held on 25th April 2022, the Annual Meeting held on 23rd May 2022 and the Extraordinary Meeting held on 7th June 2022 as previously circulated to members.</p> <p>Cllr. Walker proposed that the Minutes of the Annual Parish Meeting held on 25th April be approved. Seconded by Cllr. Lipczynski and resolved unanimously.</p> <p>Cllr. Carpenter proposed that the Minutes of the Annual Meeting held on 23rd May be approved. Seconded by Cllr. Morgan and resolved unanimously.</p> <p>Cllr. Lipczynski proposed that the Minutes of the Extraordinary Meeting held on 7th June be approved. Seconded by Councillor Morgan and resolved unanimously.</p> <p>To consider any Matters Arising from those Minutes:</p> <p><i>Chair to contact Devon County Council regarding Red Bridge erosion.</i></p> <p><i>Toll House junction issues to be added to East Devon HATOC agenda.</i></p> <p><i>Chair to progress restoration of Webbers Meadow footbridge</i></p> <p><i>Councillors to update the Register of Interests (if applicable)</i></p>	<p>Chair</p> <p>Clerk</p> <p>Chair</p> <p>ALL</p>
22/018	<p>To review the Minutes of the Council's Finance Committee meeting held on Monday, 20th June 2022 as circulated to members.</p>	

	<p>c) Planning determinations/decisions advised 22/0344/FUL – Little Holme, Back Lane, Newton Poppleford Approval with conditions. Chair thanked Cllr. Lipczynski for representing Council at the meeting of the Planning Committee.</p>	
	<p>d) Planning correspondence received None received.</p>	
	<p>e) To note and respond to planning consultations received None received.</p>	
	<p>f) To consider Council’s Neighbourhood Plan ‘Monitoring Report’ Report update circulated to members of Council prior to the meeting and contents noted.</p>	
	<p>g) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make further representation. Chair reported that he had been contacted by the Waterleat developer who had advised that the planning application for this development would be heard at the July Planning Meeting. Council will be represented.</p>	
22/023	Financial Matters:	
	<p>a) To consider and review Financial Reports for June 2022 as per documents previously circulated to members and published on-line Contents noted</p> <p>b) To carry out a review of Reserve Funds Councillors reviewed the list of Earmarked Reserves noting that each would be required for anticipated 2022-23 expenditure with the exception of the £25,959 WC Refurbishment Fund. Council will decide whether the WC should remain open at the end of the 3-month trial in July. A public consultation will need to be undertaken before a final decision as to the future of the WC is taken due to the cost implications and potential impact on 2023-34 Precept. <i>Clerk to ascertain whether unused Neighbourhood Plan reserves must be returned to EDDC.</i></p> <p>c) To note June payments approved by the Finance Committee as per documents circulated to members and published on-line. Noted</p> <p>d) To review the Q1 Budget monitor Expenditure of £36.5k for the first quarter of the year against a total budgeted expenditure for the year of £96.5k was noted. Chair pointed out that the second tranche of the precept will not be paid until September and expenditure therefore needs to be closely monitored.</p> <p>e) Questions to RFO from members of Council relating to the financial reports. No questions raised.</p>	Clerk

22/024	BUSINESS TO BE CONSIDERED:	
A	<p>To consider matters pertaining to the proposed MUGA project. A copy of the successful tender document had been circulated to Councillors prior to the meeting. Chair noted that, in addition to the required elements of the project, the contractor had detailed some optional items including street snooker, LED floodlighting and a drainage system. It was agreed that no commitment to additional costs would be made at this stage. It is hoped that, with the agreement of EDDC, construction will commence in October.</p>	
B	<p>To receive an update on the installation of a new footbridge at Venn Ottery Village Green. Chair confirmed that a new 6.5m footbridge has now been purchased from DCC. Cllr. Hughes will arrange collection, assembly and weatherproofing with the assistance of a local working party. <i>Cllr. Hughes to obtain quotations for construction of the required concrete plinths to support the bridge.</i></p>	Cllr Hughes
C	<p>To review Platinum Jubilee events, income and expenditure: A summary of Income and Expenditure had been circulated prior to the meeting showing a current deficit of £729.93 against the £5k budget with some further income and expenses anticipated. Final deficit will be met from the Community Events Fund. <i>Chair to liaise with contractor to have Jubilee bunting removed from the High Street.</i></p>	Chair
D	<p>To note the contents of NALC Legal Topic Note 33 – Councillors’ Allowances: Circulated prior to the meeting and noted.</p>	
D	<p>To consider a request from Cllr. Dalton to donate a memorial bench to the Parish: Cllr. Dalton requested permission to purchase a bench in memory of her late partner to replace the broken bench at the top of Meadow Drive. Cllr. Dalton left the room whilst the matter was considered. Councillors agreed that, as the existing bench was in need of replacement and the new bench would be an asset to the community, this request should be supported. Cllr. Tillotson abstained from the vote as a close friend of Cllr. Dalton. Resolved with 7 votes in favour. <i>Clerk to action</i></p>	Clerk
E	<p>To agree the format and date of First Aid Training for the parish. Councillors were supportive of the idea of providing such training for the community but <i>Cllr. Tribble was asked to clarify proposed charges as circulated as Councillors felt they were excessive.</i></p>	Cllr Tribble
22/025	<p>Date of next Ordinary Meeting Monday, 25th July 2022 at The Pavilion, Back Lane, Newton Poppleford</p>	
22/026	<p>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposal was not made as there were no confidential matters to discuss.</p>	

With no further business to consider, the Chair declared the meeting closed at 8.50pm.

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held at 7.00pm on Monday, 27th June 2022 at
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Signed as a true record of the above meeting

Chair

Date