

NPHPC Current Cashbook Summary 2021/22
(including earmarked reserves)

Opening Bank Balances 1/4/2021	£111,151.02	
Lloyds Current	£43,568.10	
Lloyds 32day term	£0.00	
NWB CIL	£0.00	
UTB 1	£446.00	
UTB 2	£16,741.46	
UTB Deposit	£50,395.46	
Plus, Income receipts	£28,786.14	<i>Auto-Cell</i>
	£139,937.16	
Less, payments previously approved	£15,765.53	<i>Auto-Cell</i>
Balance as already approved:	£124,171.63	A 30/06/2021
Less, payments to be approved	£5,423.13	B
Expenditure for year to date:	£21,188.66	
Actual Balance as per cash book figures	£118,748.50	C (A - B)

Represented by: (see Bank reconciliation)		
Natwest Bank Plc - Current Account	Jun-21	£0.00
Unity Trust Bank (No. 1 Current Account)	Jun-21	£25,019.46
Unity Trust Bank (No. 2 Current Account)	Jun-21	£16,277.46
Unity Trust Bank (Instant Access Deposit)	Jun-21	£50,000.00
Lloyds Bank Plc - Treasurers Account	Jun-21	£32,084.41
Lloyds Bank Plc - 32 day Notice Account	Jun-21	£0.00
Balance as per statements	Jun-21	£123,381.33
<i>Plus, Receipts not yet reconciled</i>		£750.00
<i>Plus, any pre-payments made (see JUL PTBA)</i>		£40.30
Cash Assets held by Council		£124,171.63
Less, payments not yet cleared		
Less, payments not yet approved (B)		(£5,423.13)
		£118,748.50

(CIL)

Recon.

B

C

Earmarked reserves as at (JUL. 2021)

Rev:			Spend By:
Apr-21	Venn Ottery Village Green Fund	£5,000.00	n/a
	NPHPC Amenity Repairs Fund	£14,500.00	n/a
	NPHPC Neighbourhood Plan	£1,682.50	n/a
	Cemetery Wall Repair Fund	£8,635.35	n/a
	Community Events Fund	£2,300.05	n/a
	Election Costs Reserve Fund	£2,700.00	n/a
	WC Refurbishment Fund	£26,135.20	n/a
	Allotment Reserve	£1,340.30	n/a
	Play Equipment Sinking Fund	£3,487.00	n/a
	MUGA Improvement Sinking Fund	£3,000.00	n/a
	IT capital fund	£500.00	n/a
	Defibrillators Sinking Fund (AED)	£600.00	n/a
	Night Landing Site Sinking Fund	£600.00	n/a
	Tree / CCED Reserve	£2,800.00	n/a
	CV-19 Resilience	£126.19	
	Cemetery Reserve Fund	TBA	
	NPHPC CIL receipts Fund (UTB)	£16,295.46	5 years f. 2017
	Sub-Total: Earmarked reserves	£89,702.05	D
	Non-earmarked reserves (JUL. 2021)		
£4,600.00	General Reserves	£23,750.00	Set at 50% of current precept
£247.16	P3 (Footpath) Working Reserves	£989.44	
	Sub-Total: Non-earmarked reserves	£24,739.44	E
	Total NPHPC reserves	£114,441.49	F (D + E)
	Available working funds:	£4,307.01	G (C - F)

Paul Hayward, RFO 26/07/2021

Cllr. C Burhop (Chair) 26/07/2021

Annual Summary of Newton Popleford and Harpford Parish Council accounts cashbook 2021/22

Income (see Receipts Tab)

Expenditure (see Category Tabs)

Month:	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-21	£23,750.00	£0.00	£840.30	£0.00	£0.00	£0.00	£0.00	£31.04	£0.00	£1,239.77	£628.64	£414.17	£0.00	£81.52	£22.50	£1,875.00
May-21	£0.00	£518.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,221.77	£722.18	£0.00	£20.40	£79.40	£64.49	£1,421.40
Jun-21	£0.00	£25.00	£0.00	£625.00	£0.00	£0.00	£0.00	£422.31	£824.49	£1,256.27	£888.70	£0.00	£45.95	£133.95	£19.03	£1,785.20
Jul-21	£0.00	£0.00	£0.00	£0.00	£0.00	£750.00	£0.00	£0.00	£0.00	£1,316.57	£159.61	£0.00	£0.00	£95.83	£65.87	£2,971.24
Aug-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sep-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Oct-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Nov-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Dec-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Jan-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Feb-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mar-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£23,750.00	£543.00	£840.30	£625.00	£0.00	£1,750.00	£0.00	£453.35	£824.49	£5,034.38	£2,399.13	£414.17	£66.35	£390.70	£171.89	£8,052.84
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept	£23,750.00	A
Other Receipts	£5,036.14	B

£28,786.14

A (All these fields self-populate from data elsewhere in this sheet)

£28,786.14

Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Cllrs. Allow.	VAT Incrrd	MNTH Total	Verified:	
				£901.16							£409.70	£5,572.46	Apr-21	Y
	£327.00					£18.77	£116.38				£397.96	£4,389.75	May-21	y
£80.00						£836.58	£102.00			£61.09	£594.55	£5,803.32	Jun-21	y
£50.00										£264.63	£499.38	£5,423.13	Jul-21	y
												£0.00	Aug-21	
												£0.00	Sep-21	
												£0.00	Oct-21	
												£0.00	Nov-21	
												£0.00	Dec-21	
												£0.00	Jan-22	
												£0.00	Feb-22	
												£0.00	Mar-22	
£130.00	£327.00	£0.00	£0.00	£901.16	£0.00	£855.35	£218.38	£0.00	£0.00	£325.72	£1,901.59	£21,188.66		
Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Cllrs. Allow.	VAT Incrrd	£21,188.66		
B														
												Staff Costs	£5,034.38	A
												Loan Repayment	£901.16	B
												Other Expenditure	£15,253.12	C
												£21,188.66		

Newton Popleford and Harford Parish Council

JULY 2021 Payments to be approved by Council at July 2021 ORD meeting

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:
26/07/2021	SO	21/044	SURG	Cleaning Contractor	£65.00	£65.00	£0.00			Surgery Cleaning Contract JUL2021
26/07/2021	DD	21/045	STAFF	NEST Pensions	£74.60	£74.60	£0.00			NEST pension (Emplry & Emplree) JUL2021
26/07/2021	Online	21/046	STAFF	Paul Hayward	£979.58	£979.58	£0.00			Staff Pay Period 4 - JUL2021
26/07/2021	Online	21/047	STAFF	HMRC	£154.79	£154.79	£0.00			PAYE / NI Period 4 for JUL2021
26/07/2021	Online	21/048	VAR.	Clerk reimbursement	£183.93	£175.13	£8.80			See schedule for breakdown.
26/07/2021	DD	21/049	BANK	Lloyds Bank Charges	£7.85	£7.85	£0.00			Charges for 10/5/2021 to 9/6/2021
26/07/2021	Online	21/050	MAINT	ARCCAS Maintenance	£1,482.00	£1,235.00	£247.00			June 2021 Maintenance charges billed in July
26/07/2021	Online	21/051	HALL HIRE	NPPFF	£60.00	£50.00	£10.00			Pavilion Hire Charges July 2021
26/07/2021	DD	21/052	SURG	British Gas	£14.57	£13.88	£0.69			Surgery Elec. Supply charges to 10/7
26/07/2021	Online	21/053	ALLOW	Susan P Tribble	£20.43	£20.43	£0.00			Allowance Claimed JULY 2021 (BR)
26/07/2021	Online	21/054	ALLOW	Joy Morgan	£244.20	£244.20	£0.00			Allowance Claimed 2021-22 total less BR
26/07/2021	000069	21/055	FLOWERS	S Burge	£84.93	£72.11	£12.82			Flower planting consumables for parish
26/07/2021	DD	21/056	WC	Corona Energy	£21.91	£20.87	£1.04			WC energy supply 01/06 to 30/06
26/07/2021	Online	21/057	FEES	C Noake	£100.00	£100.00	£0.00			Annual Internal Audit Feee as agreed
26/07/2021	Online	21/058	MAINT	Silver Property Services	£530.00	£530.00	£0.00			Invoices 192-99 incl.
26/07/2021	Online	21/059	PLAY	HAGS-SMP Ltd	£615.51	£512.93	£102.58			Urgent Play repairs to ZipWire at Back Lane
26/07/2021	Online	21/060	TRAIN	DALC	£27.43	£27.43	£0.00			Hard Copy Training Materials JM
09/06/2021	DD	21/061	WC	South West Water	£22.50	£22.50	£0.00			June 2021 Water Billing DD claimed
09/07/2021	DD	21/062	WC	South West Water	£22.50	£22.50	£0.00			July 2021 Water Billing DD claimed
26/07/2021	Online	21/063	MAINT	Bowhayes Trees	£693.60	£578.00	£115.60			Gates for parish maintenance provided (with disc%)
01/06/2021	DD	21/064	SURG	British Gas	£17.80	£16.95	£0.85			Surgery Elec. Supply charges to 10/5

£5,423.13	£4,923.75	£499.38	£5,423.13
Gross Value	Net Value	Recoverable VAT	Check

Paul Hayward, RFO _____
 Auth. Signatory _____

Payments Made under Clerks / Chairman's Delegated Authority (ex-VAT)

To:	In respect of:	Value:	Date:	Cost Centre:
Millford and Dormer	Swearing Fee	£7.00	Jul-21	FEES

Paul Hayward, RFO _____
 Auth. Signatory _____

NPHPC Payments to Date 2021-22

£21,188.66

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT
27/04/2021	SO	21/001	SURG	Cleaning Contractor	£65.00	£65.00	£0.00
27/04/2021	DD	21/002	STAFF	NEST Pensions	£74.60	£74.60	£0.00
27/04/2021	Online	21/003	STAFF	Paul Hayward	£979.78	£979.78	£0.00
27/04/2021	Online	21/004	STAFF	HMRC	£88.59	£88.59	£0.00
27/04/2021	Online	21/005	VAR.	Clerk reimbursement	£248.12	£231.59	£16.53
27/04/2021	DD	21/006	BANK	Lloyds Bank Charges	£7.85	£7.85	£0.00
27/04/2021	Online	21/007	MAINT	ARCCAS Maintenance	£1,902.00	£1,585.00	£317.00
27/04/2021	Online	21/008	MAINT	Silver Property Services	£240.00	£240.00	£0.00
27/04/2021	Online	21/009	CEM	EDDC	£414.17	£414.17	£0.00
27/04/2021	Online	21/010	SUBS	DALC	£508.14	£450.00	£58.14
27/04/2021	DD	21/011	WC	South West Water	£22.50	£22.50	£0.00
27/04/2021	DD	21/012	SURG	British Gas Electricity	£17.35	£16.52	£0.83
27/04/2021	Online	21/013	PWLB	PWLB	£901.16	£901.16	£0.00
27/04/2021	Online	21/014	PLAY	ROSPA Play Safety	£103.20	£86.00	£17.20
					£5,572.46	Apr-21	
27/05/2021	SO	21/015	SURG	Cleaning Contractor	£65.00	£65.00	£0.00
27/05/2021	DD	21/016	STAFF	NEST Pensions	£74.60	£74.60	£0.00
27/05/2021	Online	21/017	STAFF	Paul Hayward	£979.58	£979.58	£0.00
27/05/2021	Online	21/018	STAFF	HMRC	£88.79	£88.79	£0.00
27/05/2021	Online	21/019	VAR.	Clerk reimbursement	£317.55	£296.08	£21.47
27/05/2021	DD	21/020	BANK	Lloyds Bank Charges	£7.85	£7.85	£0.00
27/05/2021	Online	21/021	MAINT	ARCCAS Maintenance	£1,446.00	£1,205.00	£241.00
27/05/2021	Online	21/022	MAINT	Silver Property Services	£216.40	£216.40	£0.00
10/05/2021	DD	21/023	WC	British Gas	£36.01	£34.30	£1.71
27/05/2021	Online	21/024	FEES	Luxton Surveyors	£800.40	£667.00	£133.40
27/05/2021	DD	21/025	WC	South West Water	£22.50	£22.50	£0.00
16/05/2021	DD	21/026	WC	Corona Energy	£8.07	£7.69	£0.38
27/05/2021	Online	21/027	GRANT	Exmouth R&R Group	£327.00	£327.00	£0.00
					£4,389.75	May-21	
29/06/2021	SO	21/028	SURG	Cleaning Contractor	£65.00	£65.00	£0.00
29/06/2021	DD	21/029	STAFF	NEST Pensions	£74.60	£74.60	£0.00
29/06/2021	Online	21/030	STAFF	Paul Hayward	£979.74	£979.74	£0.00
29/06/2021	Online	21/031	STAFF	HMRC	£103.78	£103.78	£0.00
29/06/2021	Online	21/032	VAR.	Clerk reimbursement	£2,296.27	£1,993.91	£302.36
29/06/2021	DD	21/033	BANK	Lloyds Bank Charges	£8.70	£8.70	£0.00
29/06/2021	Online	21/034	MAINT	ARCCAS Maintenance	£1,476.00	£1,230.00	£246.00
29/06/2021	Online	21/035	HALL HIRE	NPPFF	£96.00	£80.00	£16.00
28/06/2021	DD	21/036	SURG	British Gas	£12.39	£10.95	£1.44
29/06/2021	Online	21/037	ALLOW	Susan P Tribble	£61.09	£61.09	£0.00
29/06/2021	Online	21/038	ALLOT	South West Water	£45.95	£45.95	£0.00
29/06/2021	DD	21/039	WC	Corona Energy	£19.98	£19.03	£0.95
29/06/2021	Online	21/040	INSUR	WPS Hallam / TMM	£361.00	£361.00	£0.00
29/06/2021	Online	21/041	P3	TS reimbursement	£97.22	£81.02	£16.20
29/06/2021	Online	21/042	SURG	Direct 365 Ltd	£69.60	£58.00	£11.60
30/06/2021	BACS	21/043	BANK	Unity Trust Bank	£36.00	£36.00	£0.00
					£5,803.32	Jun-21	
26/07/2021	SO	21/044	SURG	Cleaning Contractor	£65.00	£65.00	£0.00
26/07/2021	DD	21/045	STAFF	NEST Pensions	£74.60	£74.60	£0.00
26/07/2021	Online	21/046	STAFF	Paul Hayward	£979.58	£979.58	£0.00
26/07/2021	Online	21/047	STAFF	HMRC	£154.79	£154.79	£0.00
26/07/2021	Online	21/048	VAR.	Clerk reimbursement	£183.93	£175.13	£8.80
26/07/2021	DD	21/049	BANK	Lloyds Bank Charges	£7.85	£7.85	£0.00
26/07/2021	Online	21/050	MAINT	ARCCAS Maintenance	£1,482.00	£1,235.00	£247.00
26/07/2021	Online	21/051	HALL HIRE	NPPFF	£60.00	£50.00	£10.00
26/07/2021	DD	21/052	SURG	British Gas	£14.57	£13.88	£0.69
26/07/2021	Online	21/053	ALLOW	Susan P Tribble	£20.43	£20.43	£0.00
26/07/2021	Online	21/054	ALLOW	Joy Morgan	£244.20	£244.20	£0.00
26/07/2021	000069	21/055	FLOWERS	S Burge	£84.93	£72.11	£12.82
26/07/2021	DD	21/056	WC	Corona Energy	£21.91	£20.87	£1.04
26/07/2021	Online	21/057	FEES	C Noake	£100.00	£100.00	£0.00
26/07/2021	Online	21/058	MAINT	Silver Property Services	£530.00	£530.00	£0.00
26/07/2021	Online	21/059	PLAY	HAGS-SMP Ltd	£615.51	£512.93	£102.58
26/07/2021	Online	21/060	TRAIN	DALC	£27.43	£27.43	£0.00
09/06/2021	DD	21/061	WC	South West Water	£22.50	£22.50	£0.00
09/07/2021	DD	21/062	WC	South West Water	£22.50	£22.50	£0.00
26/07/2021	Online	21/063	MAINT	Bowhayes Trees	£693.60	£578.00	£115.60
01/06/2021	DD	21/064	SURG	British Gas	£17.80	£16.95	£0.85
					£5,423.13	Jul-21	

Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	Online	dated	30/06/2021	NWB	£0.00
Balance as per bank statement No.	Online	dated	30/06/2021	LLYDS	£32,084.41
Balance as per bank statement No.	Online	dated	30/06/2021	LLYDS	£0.00
Balance as per bank statement No.	Online	dated	30/06/2021	UTB1	£25,019.46
Balance as per bank statement No.	Online	dated	30/06/2021	UTB2	£16,277.46
Balance as per bank statement No.	Online	dated	30/06/2021	UTB IA	£50,000.00
				TOTAL	£123,381.33

Less, any unrepresented cheques already issued and approved:

Cheque No.		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____

Total: £0.00

Plus, any payments received not yet reconciled	£0.00
Plus, any payments pre-paid not yet reconciled	£40.30
	£123,421.63

Reconciled Bank Statements 30/06/2021 (date) £123,421.63 (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£111,151.02
Add: Receipts	ADD	£28,036.14
Less: payments approved	LESS	£15,765.53
Current / Closing Balance:		£123,421.63 (B)

Don't forget to circulate redacted bank statement(s) to corroborate!

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, Newton Popleford and Harpford Parish Council

_____ Sign 26/07/2021 Date

Approved By: _____

_____ Sign 26/07/2021 Date