

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
Half Acre
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Clerk: Paul Hayward
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Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 26th April 2021

This meeting incorporates the business from the Extraordinary meeting scheduled for the 15th April which was postponed due to the requirements of s.243 of the Local Government Act 1972 following the death of HRH Duke of Edinburgh.

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020
ZOOM Platform - 880 6882 6393 / Access Code 829002 (waiting room enabled)
Access can be obtained to meeting via audio ONLY by dialling 0203 051 2874*

<https://us02web.zoom.us/j/88068826393?pwd=ZWdZaXhJR2R2VIINRTU2ZzhrRXJSQT09>

Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

- 21/001 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))

21/002 **Declarations of interest from members / Dispensations afforded.**

(this does not preclude the duty to declare further interests during the meeting as applicable)

Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.

Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 29/03/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

21/003 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**

21/004 **To consider and, if thought fit, approve the minutes of the Ordinary Meeting held on Monday 29th March 2021 as circulated to members.**
To consider matters arising from those minutes.

21/005 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**

21/006 **To consider any matters pertaining to Newton Poppleford and Harpford Neighbourhood Plan referendum scheduled for 6th May 2021:**

21/007 **To consider matters pertaining to road safety in the parish:**
i) Parishioner request to re-locate bus stop on A3052 at Burrow.

21/008 **Planning Matters:**

a) To consider planning applications received:

i) 21/0947/FUL - 4 Burrow Close, Burrow. NP. EX10 OBS
Enlargement of rear extension.

ii) 21/0816/FUL - 2 Burrow Close, Burrow. NP. EX10 OBS
Amended plans for re-consultation; single storey side and rear extensions
(Applicant is a serving member of this smaller authority - Cllr. Hughes)

iii) 21/0901/FUL - Wisteria Cottage, High Street. NP. EX10 OEG
Replacement of existing lean-to with new Oak porch and boot room extension
(see also 21/0902/LBC - Listed Building consent)

**b) To consider planning applications received after agenda publication
(subject to circulation prior to the Ordinary meeting on separate agenda)**

c) Tree Matters (Planning);

None advised to Council

d) Planning determinations / decisions advised;

i) 21/0765/FUL - Melody Cottage, Burrow. EX10 OBP - Approval with conditions.

** Indicates where LPA decision was contrary to Council's resolved comment.*

e) Appeals.

20/1510/FUL - Highfield, Higher Way, Harpford. Appeal against EDDC refusal.

To consider whether the Parish Council wishes to make a formal representation to Appeal Inspectorate

f) Planning Correspondence received.

None advised.

g) To note and respond to planning consultations received.

None currently outstanding for consultation comment

21/009 **Financial Matters:**

a) To consider and review Financial Reports for April 2021

(as per schedule circulated to members and published online)

b) To consider payments for approval for April 2021

(as per schedule circulated to members and published online)

c) Questions to RFO from members of Council relating to the financial reports.

d) To consider virements between Council's reserves as a result of the Year End Financial Outturn Position: RFO to provide explanation and background.

e) To consider and review Financial Year 2020/21 out-turn reports (to end Q4)

f) To consider inception date for approved CyberRisks Policy (immediate start, or to run concurrently with Council's All Risks policy due for June renewal

g) To consider Grant application request from Exmouth Ring and Ride group.

21/010 **BUSINESS TO BE CONSIDERED:**

a) **To consider update from Clerk as to the arrangements likely to be necessary for the legal and Covid19 compliant hosting of Council meetings after 6/5/2021 ***

b) **To consider proposal that Parish Council should make an application for grant funding under a scheme promoted by Devon and Cornwall Police re: POCA proceeds (for use on schemes to promote public safety and crime reduction)**

c) **To consider Councillor/Clerk training courses available in the coming months**

d) **To consider update from Climate Change Emergency Working Party;**

e) **To receive update from Clerk as to the status of the casual vacancy for Harpford ward; the election on 6th May 2021 being unnecessary as no candidates came forward by the deadline date for nominations:**

f) **To receive update on play and sports amenity projects and to consider next steps to take projects forward:**

i) Replacement MUGA project at Back Lane Playing Field site (funded by s106)

ii) Update on Turner Close Play Area improvement project (EDDC owned)

21/011 **Correspondence received** - that not already circulated to members

21/012 **Date of next Ordinary Meeting**

* 24th May 2021 - 7pm - venue as yet undecided, possibly to be held " in person "

21/013

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

21/014 **Matters to be considered in committee session:**

This part of the meeting is not open to the public or press to allow members to consider the matters listed below in confidential session. The meeting "Livestream" will be stopped at this point.

- i) To consider update on matters pertaining to allotment eco-toilet and assets*
- ii) To consider matters pertaining allotment tenancies (complaint received)*
- iii) To consider matters pertaining to proposed access at SW corner of Venn Ottery Village Green (following site visit between interested parties recently)*

See 21/003 - Members may decide to consider matters hereat in accordance with the legislation referred to above.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
19th April 2021

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.